

CKES School Council
Meeting Minutes

Tuesday October 3, 2017 - CKES Staff Room - 7:00 p.m.

ATTENDANCE	
	Joanne Organ –Secretary/Treasurer (regrets)
Paula Stoker - Co-Chair, Council Member	Andrea Lefebvre – Council Member
	Shanna Epp – Council Member (regrets)
Gord Miller, Principal	Gina Macleod – Council Member
Janine Blakesley, A/ Vice Principal (regrets)	Guests: <u>Sister Edith and Marlene</u>

<p>Approval of Meeting Minutes: October 3, 2017 Motion: That the minutes for October 3, 2017 be approved with amendments Moved by: Gina Macleod Seconded by: Andrea Lefebvre Date: November 7, 2017</p>

<u>SUBJECT</u>	<u>ACTION</u>
1. Call to Order – 7:10 p.m.	
2. Opening Prayer	
<p>3. CEAY Guests – Sister Edith and Marlene Discussed Strategic Plan review and CEAY survey to parents. Request to be distributed at Student Led Conferences on Nov 3 – table set up for parents to have space to do the survey. Gord will take survey to staff on November 7. Responses are requested back to CEAY by November 17. The responses will input into the Strategic Plan.</p>	
<p>4. Approval of Minutes Sept 5, 2017 Minutes of last regular meeting held in September were reviewed, remove Lorraine and add Greg Story, update school supply statement. Motion: That the minutes for Sept 5, 2017 be approved with amendments. Moved by: Andrea Lefebvre Seconded by: Gina Macleod All in favour.</p>	
5. Approval of Agenda - Adopt with additions of student Assessment	
<p>6. <u>Principal’s Report</u> (Gord Miller):</p> <p style="padding-left: 40px;">Sept 14 – Intensive French Parent Meeting and Partial Lockdown due to incident reported at Vanier. Sept 14/15 – ASYA Conference Sept 19 – Opening Celebration Sept 20 – Fire Drill Sept 21 – Catholic Administration Meeting Sept 22 – Health and Safety Meeting Sept 26/27 – School Photos Sept 27 - Grade 1 Open House</p>	

<p>Sept 29 – Catholic PD Day Oct 2 – Progress meetings began Oct 3 – Thanksgiving celebration Boys and Girls volleyball has started, Beginner and intermediate Guitar Club has started, School newspaper – Wolverine Scoop, Rosary Club and Walking Club Gord will be sending out BC Performance Standards Info from Department before report cards. Gord gave staffing update: Paul Walker 2 month term to cover for Kelly Boyd, Hiring for Lynda Campbell coverage until Christmas, Betty Burns leaving so F/T position will be available, Roslyn Hougen mat leave in January, Lockdown protocol followed.</p>	
<p>7. <u>Planning Calendar Review:</u> Reviewed calendar</p>	
<p>8. <u>Old Business:</u></p> <ul style="list-style-type: none"> a) School Supply survey – Gina received feedback and will incorporate into survey. Gina to send to Gord. b) Craft Sale – 52/67 tables confirmed. No advertising done yet. Paula will send poster for council to help put up around town. Table set up Thurs. Nov 9 at 5:30. November 12 – clean up at 3 pm. Help required. Gord also confirming WiFi access. c) Christmas celebration – No update other than Paula to touch base with Monica on ticket template. d) New Council Member – add vacancy to bulletin board. Request is for a member until the end of this school year given it is elections in May. Also join CEAY. e) Jat’s invoice arrived for summer maintenance – total was \$1,551. Gord going to check if school can contribute as well. f) Catholic Book in Classroom update – Andrea wondering about budget. Tabled until next meeting when Joanne will be back. 	
<p>8) <u>New Business:</u></p> <ul style="list-style-type: none"> a) Bank signing authority – no update with Joanne away. b) 2017/18 Budget - Andrea moved budget. Gina seconded. c) Bulletin Board – Andrea is adding items to bulletin board about fundraising and what the money is being spent on. 	
<p>9) <u>CEAY</u> – Strategic Planning – bringing in someone to work with. AGM had reports from schools and diocese.</p>	
<p>10) <u>School Growth Plan</u> – First meeting Sept 28. Encouraging teachers to align teaching strategies and increasing student engagement and effectiveness with new curriculum given the transition year with new teacher evaluations, student assessments and new curriculum.</p>	

11) **Next Meeting:** Nov 7 at 7 pm.

a) Snack duty - Shanna

b) Adjournment 9:15 p.m.

Summary Upcoming Events for CKES Council:

Date	Event	Location/Time	Lead or Contact
November 12th	Craft Fair	CKES	Paula

Distribution List for Approved Minutes:

Bob Walker, School Council Liaison	School Council Members	CKES School Administration
Greg Story , Superintendent		