## **CKES School Council**

## **Meeting Minutes**

Thursday, Sept 6, 2018 - CKES Staff Room - 7:00 p.m.

ATTENDANCE				
Gina Macleod – Council Member	Andrea Lefebvre – Council Member			
Shanna Epp – Council Member	Kathleen Coventry – Council Member			
Melissa Yu Schott – Council Member	Joanne Organ –Secretary/Treasurer			
Gord Miller, Principal				
Janine Blakesley, Vice Principal	Paula Stoker			

Approval of Meeting Minutes: Sept 6, 2018

Motion: That the minutes from Sept 6<sup>th</sup>, 2018 be approved with revisions.

Moved by: Melissa Yu Schott Seconded by: Andrea Lefebvre Date: October 7, 2018

SUBJECT	ACTION
1. Call to Order – 7:07 p.m.	
2. Opening Prayer	
3. Approval of Minutes May 10, 2018  Minutes of last regular marting hald in June were reviewed	
Minutes of last regular meeting held in June were reviewed.  Motion: That the minutes for May 10, 2018 be approved as presented.  Moved by: Gina Macleod Seconded by: Shanna Epp All in favour.	Motion carried
<ul> <li>4. Approval of Agenda - Add update on books for classrooms</li> <li>Motion: That the agenda be approved with additions</li> <li>Moved by: Melissa Yu Schott Seconded by: Andrea Lefebvre All in favour.</li> </ul>	Motion carried
5. Principal's Report (Gord Miller):	
August 21 – First Day of School – Opening Prayer	
August 30 – Open House	
August 31 – Catholic PD Day	
September 6 – Grade 4/5 Soccer Fest	
6. Planning Calendar Review: Reviewed calendar and on track for Sept	
7. Old Business:	
<ul> <li>a) School Supply Update – Opt-in/Opt-out was a bit of an issue as some parents opted in and then changed their minds and others wanted to opt in but didn't. Comments from teachers was that it was a bit of an issue as not all students had the same things. Council will survey teachers to see what they thought and we will then decide if we move forward with purchasing school supplies again next year. Kathleen will create a survey for the teachers.</li> </ul>	Kathleen

b)	Summer Landscaping – The trees did not get watered over the summer. The department hires a contractor for field maintenance. Shanna will try and find out what the responsibility is for maintaining the fields. Joanne will pick up Thank-You cards for custodial staff who watered throughout the summer	Joanne/Shanna
c)	Update on books – Andrea hasn't given books to classrooms yet but will get them out asap	
8.	New Business:	
a)	Craft Fair – November 10, 2018. Gym is booked. Kathleen will do advertising. Joanne will send email to crafters. Kathleen will contact Grade 7 teachers about concession.	Joanne/Kathleen
b)	Food for Learning – We received a funding top up for this year. Melissa will take over keeping supplies stocked.	
c)	CEAY Rep- Andrea and Melissa will be the CEAY reps	
d)	Meeting Times –Council meetings will be the second Thursday of the month at 6:30 pm	
e)	Christmas Celebration – Shanna will call Eclectic Video to book for our celebration.	Shanna
9.	<u>CEAY</u> – Kathleen is on the board for the hiring of the Executive Director position. CEAY is continuing its work on the 5 year Strategic Plan.	
10	<b>School Growth Plan</b> – Committee has to decide on a goal/focus for this year.	

- 11. Next Meeting: Thursday Oct 11, 2018 6:30 pm Snack duty Gina
- **12.** Adjournment 9:30 p.m.

Summary Upcoming Events for CKES Council:

Summary Upcoming Events for CKES Council: Date	Event	Location/Time	Lead or Contact
Nov 10	CKES Craft Fair	CKES	Joanne/Kathleen
Dec 19	Christmas Celebration	CKES	Shanna/Joanne

Distribution List for Approved Minutes:						
Bob Walker, School Council Liaison	School Council Members	CKES School Administration				
Greg Story, Superintendent						