

## CKES School Council Meeting Minutes

Thursday August 29, 2019 - CKES Staff Room – 6:30 p.m.

<i>ATTENDANCE</i>	
Gina Macleod – Co-Chair	Andrea Lefebvre – Council Member
Shanna Epp – Co-Chair	Kathleen Coventry – Council Member
Gord Miller - Principal	Melissa Yu Schott – Council Member
Janine Blakesley - Vice Principal	Joanne Organ –Secretary/Treasurer
	Guest: Paul McFadyen, Kit (from Kit’s Kitchen)

Approval of Meeting Minutes: August 29, 2019 Motion: That the minutes of August 29, 2019 be approved as presented Moved by: Kathleen Coventry      Seconded by: Andrea Lefebvre      Date: September 26, 2019
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<u>SUBJECT</u>	<u>ACTION</u>
<b>1. Call to Order</b> – 6:30 p.m.	
<b>2. Opening Prayer</b>	
<b>3. Guest Speaker</b> – Paul McFadyen, our new superintendent, came to the meeting to introduce himself and to let us know that he is available to us for assistance in school matters. Kit from Kit’s Kitchen also came to talk to us about the open house and what they could offer as options if we choose to have them cater the open house. She will get back to Andrea with a quote.	
<b>4. Approval of Minutes June 5, 2019</b> Minutes of last regular meeting held in June were reviewed. <b>Motion: That the minutes for June 5, 2019 be approved as presented.</b> <b>Moved by:</b> Melissa Yu Schott <b>Seconded by:</b> Andrea Lefebvre <b>All in favour</b>	<b>Motion carried</b>
<b>5. Approval of Agenda -</b> <b>Motion: That the agenda be approved as presented</b> <b>Moved by:</b> Melissa Yu Schott <b>Seconded by:</b> Kathleen Coventry <b>All in favour</b>	<b>Motion carried</b>
<b>6. <u>Principal’s Report</u> (Gord Miller):</b>  Aug 20 – PD Day – Place Based Learning, First Nation Focus Aug 21 – Opening Prayer/Staff Introduction Aug 23 – Scouts Canada Presentations Aug 27 – Staff Information Meeting	

<p><b>7. <u>Planning Calendar Review:</u></b> Reviewed calendar and on track</p>	
<p><b>8. <u>Financial Update:</u></b> Joanne provided update, council asked for some extra information to be added to report. Joanne to add for next meeting.</p>	
<p><b>9. <u>Old Business:</u></b></p> <ul style="list-style-type: none"> <li>a) Open House Planning – Wait for quote from Kit’s Kitchen and then make decision over email on what we will offer.</li> <li>b) 2019-20 School Calendar – Gord reviewed the school calendar with council and the PD days will have themes assigned to them by the department.</li> <li>c) BP receipt collection – Shanna will fill out the application and drop it off to BP and get promotional information for students</li> <li>d) Landscaping – Jat’s did not get back to us this summer after Joanne’s initial conversation with them for a quote. Joanne and Gina had tries many times to get this quote.</li> <li>e) Funding Projects – Kathleen will look and see about ordering popcorn machine through Amazon Prime. Gord to follow up with Ron on TV and running shirts</li> </ul>	
<p><b>10. <u>New Business:</u></b></p> <ul style="list-style-type: none"> <li>a) Craft Fair – Saturday Nov. 9. Table price to increase to \$40/table this year. Joanne and Kathleen to be the leads on this.</li> <li>b) Book Update – Deferred to next meeting</li> <li>c) CEAY AGM – Sept. 18, 2019</li> </ul>	
<p><b>11. <u>Food for Learning</u></b>– Melissa has submitted forms for this year and has asked for \$2400 for Food for Learning.</p>	
<p><b>12. <u>Building Advisory Committee</u></b> –The building advisory committee is quiet right now. The report is complete and Kathleen will send to council members.</p>	
<p><b>13. <u>CEAY</u></b> – Andrea will be submitting a special resolution at the AGM to step down as chair before her term is over. She is hoping that others will step up so she can focus on other things. Andrea will propose a date of Feb 27, 2020 to school councils to have a session with David Wells when he is here in February.</p>	

<p><b>14. <u>School Growth Plan</u></b> – Gord has put up a sign up sheet for teachers for the school growth committee. Melissa will stay on as council representative. Gord has looked at the data and the theme is, How can we create a better learning environment in our school. Next meeting will hopefully be the end of September.</p>																						
<p><b>15. <u>Next Meeting</u>:</b> Thursday September 26, 2019 6:30 pm Snack duty - Shanna</p> <p><b>16. Adjournment</b> 9:00 p.m.</p> <p><i>Summary Upcoming Events for CKES Council:</i></p>																						
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<b>Distribution List for Approved Minutes:</b>		
School Council Liaison	School Council Members	CKES School Administration
School Superintendent		