

**CKES School Council**  
**Meeting Minutes**

Wednesday June 5, 2019 - CKES Staff Room – 6:30 p.m.

<i>ATTENDANCE</i>	
Gina Macleod – Co-Chair	Andrea Lefebvre – Council Member
Shanna Epp – Co-Chair (regrets)	Kathleen Coventry – Council Member
Gord Miller, Principal	Melissa Yu Schott – Council Member
Janine Blakesley, Vice Principal	Joanne Organ –Secretary/Treasurer

Approval of Meeting Minutes: June 5, 2019		
Motion: That the minutes from June 5, 2019 be approved as presented		
Moved by: Melissa Yu Schott	Seconded by: Andrea Lefebvre	Date: August 29, 2019

<u>SUBJECT</u>	<u>ACTION</u>
<b>1. Call to Order</b> – 6:30 p.m.	
<b>2. Opening Prayer</b>	
<b>3. Approval of Minutes May 9, 2019</b> Minutes of last regular meeting held in May were reviewed. <b>Motion: That the minutes for May 9, 2019 be approved as presented.</b> <b>Moved by:</b> Melissa Yu Schott <b>Seconded by:</b> Kathleen Coventry <b>All in favour</b>	<b>Motion carried</b>
<b>4. Approval of Agenda -</b> <b>Motion: That the agenda be approved as presented</b> <b>Moved by:</b> Kathleen Coventry <b>Seconded by:</b> Melissa Yu Schott <b>All in favour</b>	<b>Motion carried</b>
<b>5. <u>Principal’s Report (Gord Miller):</u></b>  May 13 – Building Advisory Meeting May 15 – La Follie Furieuse – Grade 7 French May 17 – PD Day – School Planning and Teacher Appreciation Breakfast May21/22 – IEP Reviews May 22 – French Second Language Meeting May 23 – Class Placement Day May 24 – Vanier Band Concert / Run for Mom May 28 – Catholic Admin Meeting May 30 – Grade 5/6 Track and Field Meet May 31 – CKES Talent Show June 5 – Grade 7 Band Concert	

<p><b>6. <u>Planning Calendar Review:</u></b> Reviewed calendar and on track</p>	
<p><b>7. <u>Financial Update:</u></b> Joanne provided update</p>	
<p><b>8. <u>Old Business:</u></b></p> <p>a) Grad Mass – Joanne to ask Paula to borrow punch bowl and to see if Kristina will help with prep again this year. Council members to meet at church basement at 5 pm. Joanne to send out list of what needs to be picked up and by whom.</p> <p>b) MLA/Department Visit – discussion around traffic study. Would like to invite City and the department to meet with regards to this report. Kathleen to draft a follow up letter and ask the city and department to meet with us in the fall.</p> <p>c) Council Newsletter – Update on council activities including school supplies, year-end BBQ, Food for Learning, staff appreciation breakfast and funding projects</p> <p>d) Funding Projects Update – Ron will get quotes for Smart TV and will connect with Gina. He is also looking at a company for the running jerseys and let us know. Popcorn maker – Joanne is waiting for quotes from GP Distributing and Peacock Sales.</p>	
<p><b>9. <u>New Business:</u></b></p> <p>a) Landscaping – Joanne to contact Jat’s Backyard Landscaping for quote on watering trees for the summer and spring clean-up of peace garden</p> <p>b) School Calendar and Open House – Open House will be Sept 12. Council will look at options over the summer for hosting something before the start of the open house.</p> <p>c) In Camera Session  <b>Motion: Motion to go In Camera 7:45 p.m.</b>  <b>Moved by:</b> Andrea Lefebvre    <b>Seconded by:</b> Melissa Yu Schott    <b>All in favour</b></p> <p><b>Motion: Motion to go out of Camera 8:07 p.m.</b>  <b>Moved by:</b> Andrea Lefebvre    <b>Seconded by:</b> Melissa Yu Schott    <b>All in favour</b></p>	
<p><b>10. <u>Food for Learning</u></b>– Melissa has the forms to fill out for requests for next year. Council will apply for \$1200 for regular and extra for fruit.</p>	
<p><b>11. <u>Building Advisory Committee</u></b> –Building Advisory Committee had a meeting on May 13. Each school was preparing a summary of what they wanted. Ian took these and amalgamated them into one document. Discussion was had on how to best present it to the department and it was decided to send it and propose a meeting date in the fall. BAC would also meet with them on a broader scope and have one rep from the building advisory committee bring information forward about the building advisory committee.</p>	

<p>12. <b>CEAY</b> – Comprehensive Plan is on website. Annual General Meeting will be Sept. 18.</p>									
<p>13. <b>School Growth Plan</b> – Discussion at Professional Development day about what the school growth plan will look at in the classrooms.</p>									
<p>14. <b>Next Meeting:</b> Thursday August 29 6:30 pm Snack duty - Gina</p> <p>15. Adjournment 9:00 p.m.</p> <p><i>Summary Upcoming Events for CKES Council:</i></p> <table border="1" data-bbox="240 598 1328 760"> <thead> <tr> <th data-bbox="240 598 509 722">Date</th> <th data-bbox="509 598 781 722">Event</th> <th data-bbox="781 598 1057 722">Location/Time</th> <th data-bbox="1057 598 1328 722">Lead or Contact</th> </tr> </thead> <tbody> <tr> <td data-bbox="240 722 509 760">June 12</td> <td data-bbox="509 722 781 760">Grade 7 Mass</td> <td data-bbox="781 722 1057 760">Sacred Heart</td> <td data-bbox="1057 722 1328 760">Council</td> </tr> </tbody> </table>	Date	Event	Location/Time	Lead or Contact	June 12	Grade 7 Mass	Sacred Heart	Council	
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<b>Distribution List for Approved Minutes:</b>		
School Council Liaison	School Council Members	CKES School Administration
Superintendent		