

**CKES School Council**  
**Meeting Minutes**

Thursday November 28, 2019 - CKES Staff Room – 6:30 p.m.

<i>ATTENDANCE</i>	
Gina Macleod – Co-Chair	Andrea Lefebvre – Council Member
Shanna Epp – Co-Chair	Kathleen Coventry – Council Member
Gord Miller - Principal	Melissa Yu Schott – regrets
Janine Blakesley - Vice Principal	Joanne Organ –regrets

<p>Approval of Meeting Minutes: November 28, 2019          Motion: That the minutes from November 28, 2019 be approved as presented          Moved by: Kathleen Coventry      Seconded by: Shanna Epp      Date: March 6, 2020 (by email)</p>
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<u>SUBJECT</u>	<u>ACTION</u>
<b>1. Call to Order</b> – 6:30 p.m.	
<b>2. Opening Prayer</b>	
<b>3. Approval of Minutes September 26, 2019</b> Minutes of last regular meeting held in September were reviewed. <b>Motion: That the minutes for September 26, 2019 be approved as presented.</b> <b>Moved by: Andrea Lefebvre    Seconded by: Shanna Epp    All in favour</b>	<b>Motion carried</b>
<b>4. Approval of Agenda -</b> Agenda adopted without additions	
<b>5. <u>Principal’s Report (Gord Miller):</u></b>  October 25 - Interim reports went home October 28 - Bible Celebration – Grade 4 October 31 - Hallowe’en Activities/Parade November 5 - Remembrance Day Celebration, Staff Meeting November 7 - Advent Retreat, Student-Led Conferences November 8 - PD Day – School Growth Plan, Teacher Learning Plans and Using Technology in the Classroom November 9 - Craft Fair November 13 - Roc your Mocs Day November 15 - Staff Versus Students Volleyball Game November 19 - Earthquake Drill November 20 - Hoodie Committee Pizza Lunch November 21 - Catholic Administrators Meeting	

<p>November 26 - School Wide Mass – Feast of Christ the King November 27 - Elementary Ice Hockey Tournament</p>	
<p><b>6. <u>Planning Calendar Review:</u></b> No updates provided</p>	
<p><b>7. <u>Financial Update :</u></b> A financial summary report was provided by the Secretary/Treasurer in advance of the meeting. Items were discussed – no revisions were made to the summary.</p>	
<p><b>8. <u>Old Business:</u></b></p> <p>a) Craft Fair – It was reported that the Craft Fair was a success. Positive feedback from vendors. There was potentially a smaller turnout overall due to competing events taking place in the City. Total financial summary to provided at the next Council meeting.</p> <p>b) Grade 7 Mass - The School Council traditionally works with Grade 6 families to host the reception following the Grade 7 mass. It was discussed that communications to Grade 6 families should go out as early as possible to ensure there are sufficient volunteers for the event. The event will take place on June 11, 2020.</p> <p>c) David Wells – Andrea presented the proposal for CKES Council Professional Development funding in the amount of \$500 to be put towards the David Wells event to take place in February, 2020 in partnership with the two other Catholic Schools. This proposal received unanimous support from all Council members in attendance.</p> <p>d) School Improvement Project Updates - It was decided that Kathleen would draft a letter to teachers inviting them to submit project ideas to the CKES Council for review. The letter would be drafted and distributed to Council members for comments prior to distribution to staff.</p> <p>e) Radon Update – The letter received from the Department of Education regarding radon mediation measures taking place in the school was discussed.</p> <p>f) Christmas Celebration – CKES Council will sell DVDs of the celebration once again this year. Kathleen and Joanne to schedule to DVD taping to occur on the night of the celebration, and Council members will staff the DVD sales table at the event.</p>	
<p><b>9. <u>New Business:</u></b> None</p>	
<p><b>10. <u>Food for Learning</u></b>– Discussion on reporting requirements and ongoing FFL coordination.</p>	
<p><b>11. <u>CEAY</u></b> – An update was provided on the most recent CEAY meeting, and the efforts to coordinate the spiritual growth session with David Wells in February.</p>	

<p><b>12. <u>School Growth Plan</u></b> – Mr. Miller provided an update on ongoing discussions with staff around school growth plan activities to date.</p>											
<p><b>13. <u>Next Meeting:</u></b> Thursday January 20, 2020 6:30 pm Snack duty –</p> <p><b>14. Adjournment</b></p> <p><i>Summary Upcoming Events for CKES Council:</i></p> <table border="1" data-bbox="240 495 1328 657"> <thead> <tr> <th data-bbox="240 495 508 621">Date</th> <th data-bbox="508 495 834 621">Event</th> <th data-bbox="834 495 1057 621">Location/Time</th> <th data-bbox="1057 495 1328 621">Lead or Contact</th> </tr> </thead> <tbody> <tr> <td data-bbox="240 621 508 657">Dec 19</td> <td data-bbox="508 621 834 657">Christmas Celebration</td> <td data-bbox="834 621 1057 657">CKES</td> <td data-bbox="1057 621 1328 657"></td> </tr> </tbody> </table>				Date	Event	Location/Time	Lead or Contact	Dec 19	Christmas Celebration	CKES	
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<b>Distribution List for Approved Minutes:</b>		
School Council Liaison	School Council Members	CKES School Administration
School Superintendent		