

## CKES School Council

### April Meeting Minutes

Tues. April 10, 2012 - CKES Staff Room - 7:00 p.m.

**ATTENDANCE:**

Valerie Royle, Chair	Laura Hureau, Council Member
Paula Stoker, Council Member	Joan Lewis, Sec/Treas.
Monica Lauer, Council Member	Marj Hlady, Principal
Les Hickey, Council Member	Gord Miller, Vice-Principal

*Approval of March Meeting Minutes:*

**Motion:** *That the minutes for April, 2012 be approved as presented [OR, as amended].*

**Moved by:** Les Hickey

**Seconded by:** Paula Stoker

**Date:** May 7/12

**SUBJECT:**

**ACTION**

1. Call to Order – 7:03 p.m.	
2. Opening Prayer	
3. Approval of Minutes for March, 2012 Minutes were reviewed and approved as presented. <b>Motion: That the minutes for March, 2012 be approved as presented. Moved by:</b> Monica Lauer; <b>Seconded by:</b> Paula Stoker. <b>All in favour.</b>	Motion Carried
4. Agenda – accepted.	
5. Chair’s Report: <u>Yukon School Council Spring Conference</u> - Valerie will be presenting at the conference on the Role of School Councils in Evaluation of School Principals. The evaluation process was developed by a departmental advisory committee.  <u>School Calendar</u> – Marj attended a meeting to finalize the 2012-13 School Year Calendar. Once the calendar is approved by the Minister, it will be considered official and public.  6. <b>Principal’s Report</b> (Marj Hlady): Marj provided the following report:  <b>Items:</b>  <u>Kindergarten Registration:</u> - CKES recently held its’ Kindergarten registration for 2012-13. Enrolment for the two Kindergarten classes is now full. - Requests for Kindergarten placement at CKES have also had to be turned away.  <u>Other School Items:</u> - There was flood in the front hall and adjacent area which was a result of a break in an exterior water line. The water line was fixed and the school was cleaned up promptly by janitors. The School was told that the water main will require further work this summer.  <u>Upcoming:</u> - Grade 7 Badminton this week!  <u>In March:</u>	Val

<ul style="list-style-type: none"> <li>○ Mar. 22 &amp; 23: Kindergarten Registration</li> <li>○ Mar. 27: Lenten Celebration</li> <li>○ Mar. 29: Ed visit Grade 7</li> <li>○ Mar. 30: Sanda Herbst visit</li> </ul> <p><u>Upcoming in April:</u></p> <ul style="list-style-type: none"> <li>○ April 18: Vanier Band</li> <li>○ April 19: Clean up Day for Earth Week</li> <li>○ April 20: Rotary Festival</li> <li>○ April 24: New Life Celebration</li> <li>○ April 26: Heritage Fair</li> <li>○ April 27: Planning Day</li> </ul> <p><b>7. <u>Old Business:</u></b></p> <p>i) <u>Staff Appreciation Lunch</u> (Fri. Apr. 27) – (Paula)</p> <ul style="list-style-type: none"> <li>- List of food items which members are bringing were confirmed.</li> <li>- Monica, Val and Joan are available to help Paula set up. All are to confirm with Paula that they will coming.</li> <li>- Gord will set up tables and chairs.</li> <li>- Staff appreciation gifts have arrived!</li> </ul> <p>ii) <u>Update on School Landscaping Project</u> (Joan, Val)</p> <ul style="list-style-type: none"> <li>- A list of the main landscaping items was distributed.</li> <li>- Val to arrange to meet with Glen to review the list, etc.</li> <li>- The funding application needs to be completed and submitted by mid-May</li> </ul> <p>iii) <u>Discussion on Youth Investment Fund</u></p> <ul style="list-style-type: none"> <li>- YIF has two funding allotments, one of which, up to \$500, can be applied for by a School Council at any time.</li> <li>- Council discussed ideas for use of this funding based on the required criteria, including: <ul style="list-style-type: none"> <li>a) Physical activity/Health-related activity – example: extramural activity held during noon hour recess, 3 days per week from January to Spring Break (during the cold and dark period of the school year).</li> <li>b) Skills Building development activities</li> <li>c) Leadership Skills activities</li> </ul> </li> <li>- Council will also send the Y I F Criteria information to Marj so she can discuss the fund and criteria with teachers on PD Day for their input and any possible ideas.</li> </ul> <p>iv) <u>Discuss Student School Supplies</u></p> <ul style="list-style-type: none"> <li>- Paula asked a few parents about the idea of school supplies being purchased and distributed by School Council at the beginning of the school year, if there was potential for cost savings for parents. Parents were generally receptive with some suggesting that just basic school supplies be distributed.</li> <li>- Council is considering sending home a survey to parents/guardians on the topic of student school supplies for response. A letter would accompany the survey outlining the purpose of the survey as well as a deadline for returning the survey. A letter response from Council would also be send back to parents/guardians once the survey was complete.</li> </ul>	<p><b>Paula &amp; All</b></p> <p><b>Gord</b></p> <p><b>Val</b></p> <p><b>Joan, Les</b></p> <p><b>Val Marj</b></p> <p><b>Val and All</b></p>
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<p>v) <u>Draft Dispute Resolution Policy</u></p> <ul style="list-style-type: none"> <li>- Joan prepared and distributed a copy of the draft policy for review and discussion.</li> <li>- AYSCBC will also be hosting a session on Dispute Resolution at the upcoming conference. Joan will attend the session and then provide Council with any additional information or recommendations as learned from this session which Council may wish to incorporate in this draft policy.</li> <li>- Council also suggested that they vet the policy by teachers and school administration, including the Superintendent, prior to completing.</li> </ul>	<p><b>Joan</b></p> <p><b>Council</b></p>
<p><b>8. <u>New Business:</u></b></p>	
<p><b><u>School Council Conference (April 19 – April 21)</u></b></p>	
<ul style="list-style-type: none"> <li>- Council members will be attending various sessions.</li> <li>- Valerie R. will also be making a presentation on the Role of School Councils in the Evaluation Process of School Principals. She participated on an advisory committee that helped develop this process.</li> </ul>	<p><b>All</b></p> <p><b>Val</b></p>
<p><b>9. CEAY (Valerie R. &amp; Monica L.)</b></p> <ul style="list-style-type: none"> <li>- Next meeting is on April 11 at Vanier Secondary High School.</li> <li>- CEAY will be finalizing their strategic plan.</li> </ul>	
<p><b>10. School Growth Plan (SGP)</b></p> <p>Marj indicated that the next SGP meeting will be held Tuesday, April 17.</p>	
<p><b>11. Secretary-Treasurer Report:</b> Joan submitted the following report: <u>Budget-to-Actual Statement provided to Council.</u></p> <ul style="list-style-type: none"> <li>○ Main Bank Account Balance (Apr. 2/12): \$ 12,357.69</li> <li>○ Special Project Bank Account Balance (School Landscaping Project) (Apr. 2/12): \$ 12,041.25</li> </ul> <p>Total funds held by School Council: \$ 24,398.94</p>	
<p><u>Other Items:</u></p> <ul style="list-style-type: none"> <li>○ <u>Food For Learning:</u></li> <li>- Year End financial report to be submitted in May.</li> <li>- Council discussed some other ideas to try provide more available nutritional foods for students at School (e.g. a basket of fresh fruit; food item available in the classroom (e.g. granola bars)</li> <li>- Consult with staff on any suggestions that they may have.</li> <li>○ <u>CDF Application:</u></li> <li>- Cost estimates needed for landscaping items</li> </ul>	<p><b>Joan</b></p> <p><b>Council or School Admin.</b></p> <p><b>Joan &amp; Les</b></p>

- Les (Whitehorse Columbus Society) and Joan to jointly prepare the application and have it reviewed prior to final submission on May 15.

**12. Other Business:**

1. Family BBQ

- Book the BBQ rental from Yukon Service Supplies soon.
- BBQ forms need to be sent home soon.

Joan

2. Grade 7 Grad Mass

- Joan to give Paula the Grad Mass preparation list as prepared by Julie Hopkins.

Joan

**13. Next Meeting: Monday, May 7 at 7:00 p.m. Snack - Valerie**

Val

**14. Adjournment: 8:30 p.m.**

*Summary of Upcoming Events for CKES School Council:*

DATE	Event	Location, Time	Lead or Contact
April 27	Staff Appreciation Luncheon (PD Day)	CKES multi-purpose room	Paula (Lead) & All
Mon. May 7	Regular School Council Meeting	CKES Staff Room 7:00 pm	School Council Members
Friday, June 1	Family BBQ	CKES 5-7 pm	Joan & Monica
Thursday, June 7	Grade 7 Grad Mass	Sacred Heart Church	Paula & Valerie (Lead) & All

Council Member Lead on Events & Committees:

Bulletin Board – Paula Stoker

Craft Fair - Paula

Staffing Allocation Advisory Committee – Valerie Royle

CEAY (Catholic Education Assoc. of Yukon) – Monica Lauer & Valerie Royle

Yukon Food for Learning Program – Monica Lauer

Christmas Celebration Passes – Monica & Val

Policy Review Committee – Les Hickey

Grade 7 Grad Mass – Val

Staff Appreciation Lunch – Paula Stoker

Fundraiser Event(s) – Paula Stoker

Family BBQ - Joan Lewis & Monica Lauer

CDF – Les, Val, Joan

**Distribution List for Approved Minutes:**

School Council Members	Father Bleackley, Sacred Heart Church	Mike Woods, Superintendent
CKES Administration	Bishop Gary Gordon	Jane Downing (YESnet)
Lori Choquette, School Council Liaison		