

CKES School Council

Meeting Minutes

Tuesday, December 8, 2009 7:00 p.m.

CKES Staff Room

ATTENDANCE	
Valerie Royle, Chair, Council Member	Julie Hopkins, Council Member
Paula Stoker, Council Member	Marj Hlady, Principal
Les Hickey, Council Member	Judy Prevost, Vice-Principal
Monica Lauer, Council Member	Joan Lewis, Secretary-Treasurer
SUBJECT:	ACTIONS
1. Call to Order - 7:10 p.m.	
2. Opening Prayer	
3. <u>Meeting Minutes</u> for November 10, 2009: Approved as presented by council MOTION: Moved by Monica Lauer, Seconded by Paula Stoker – Minutes of Nov. 10, 2009 meeting approved. CARRIED.	
4. <u>Agenda</u> – adopted	
5. CEAY - Next CEAY meeting will be held in February. Refreshments required.	Les Paula
6. Joint Catholic School Council Meeting A Joint Catholic School Council Meeting was held on Nov.24. i) Baptismal Preparation - Council discussed the inclusion of baptism in the school as raised during the joint council meeting. The position of CKES school council is that the sacrament of baptism should be administered within the Church rather than the school. ii) Date of next Joint Council meeting: <u>Wed. April 7 at 7:00 pm</u> Hosted by: CKES School Council Refreshments: Les Hickey, Lead Paula will give Les with last year’s information. Expected number of people being approx. 20. Council members will be asked to bring refreshments. iii) Council recommended an agenda be prepared and distributed prior to the next Joint Council meeting.	
7. Craft Fair Council thanked Paula for leading a very successful craft fair and everyone including Marj and Judy for all their help. Paula indicated that she received good feedback from the crafters with many were looking forward to coming back next year. Paula	

also provided council with suggestions for future craft fairs, including:

- Set date for Craft Fair early - e.g. September so that Crafters can schedule the craft fairs in a timely fashion.
- Date for next Craft Fair – November 14, 2010
- Announcement to be inserted in school newsletters (September – November).
- Concession – suggestion made to pass food around to crafters because they cannot leave their tables unattended.
- Council agreed that the table rental was the main fundraiser and the Photos with Santa Claus should be deferred as other community groups now offer Photos with Santa.
- Council also agreed to maintain having a table at the front door and provide draw prizes or sell cards for example.

8. Principal's Report: Marj presented the following report:

Events in November:

- Nov.13 & 14: Volleyball Tournament – Students displayed great school spirit!
- Nov.17: Reports go home
- Nov.17 & 18: Parent teacher Student Conferences
- Nov.17: Science Fair

Events in Decmeber:

- Dec. 1: Posada
- Dec.5: Regional Science Fair
- Dec. 8: Posada
- Dec.17: Christmas Celebration

➤ Food For Learning: Marj received information on possible funding which may be available to assist with the Food for Learning program run by the school council. Julie Hopkins, Council member, FFL Lead will look into this possible funding.

➤ Space Issue: The issue of lack of classroom space is a problem again next year. Due to students numbers in each grade, including Kindergarten, the students numbers in each grade, including grade 4 this year which is part of a grades 3-4 split class this year cannot be a grade 5 split class due to Intensive French-Compressed English program in grade 5.

Council agreed that this has been a long standing issue which has been raised several times over the past several years with past solutions no longer serving as an option 9split classes for example). A possible new solution is needed.

➤ Professional Learning Community (PLC): PLC is part of the School Growth

Julie

<p>Plan and school staff conducted their first vertical PLC session in November. Judy added that the PLC was excellent and Marj did a phenomenal job organizing the PLC sessions and maintaining very functional schedules for all staff and students during the sessions. Marj and Judy indicated the staff may not have completed all that they had wished to accomplish, but everyone seemed extremely satisfied with what had been achieved.</p> <p>➤ <u>National Science Fair</u> – Two girls from grade 7 at CKES have been chosen to attend the National Science Fair event in the Spring. Julie mentioned that all students from CKES did extremely well at the local science fair and everyone was very proud of them. Well done.</p> <p>9. French Review in Yukon Val and Monica met with a consultant who is preparing a report for the Dept. of Education on French programs in Yukon. On behalf of council, they indicated that council supports the school being a faith-based school and council fully supports the Core French program at the school, as well as the Intensive French program. The need for resources toward the French program was raised by council including mention of the French teacher having to use a cart to transport her teaching material and equipment to the classrooms because of lack of space within CKES.</p> <p>10. Recycling Program Funding has been approved for the recycling project and will be issued to the school. Russ Tait of Vanier High School will visit the school to look at the site for the shed. Marj will contact Russ in this regard.</p> <p>11. Landscaping Project</p> <ul style="list-style-type: none"> - Marj and Val met with Dept. of Education regarding school landscaping. Capital funding in the amount of \$10 000 is to be allocated on April 1, 2010 for the purchase trees and shrubs, etc. - Any funds raised by Council can be used for smaller purchases such as benches. - The school is being painted next summer. - The Big Toy has no specific life span and is considered satisfactory at this time by the Department of Education. - Approximate timeframe for completion of the landscaping is about 3 years. - Open separate bank account for any money raised for the landscaping fund. <p>12. Logo design – the new logo design can be used on items that will be given away but not on items intended to be sold. Monica will look into costs for t-shirts which could be given away.</p>	<p style="text-align: center;">Marj</p> <p style="text-align: center;">Monica</p>
--	---

13. Silent Auction Fundraiser

- Silent Auction to take place during Family BBQ fundraiser on Friday, June 4
- Val to lead
- Council to send out information to crafter requesting donations. Val to look into items for possible donation as well.

Val & members

14. Suspension – a letter was received by council regarding a student suspension.

All members

15. Council Elections – Val, Les and Julie indicated they will continue on with school council and the other members will get back to council. Val needs to forward names of council members or new names to Bishop Gordon soon in order to arrange for any elections or acclamations.

16. School Buses

Council raised a concern regarding the number of students travelling on two buses from CKES to Copper Ridge (#29 and #17) and the high school buses are also known to be crowded too. The bus #29 has 3 elementary students per seat mostly. Some elementary students are the same size as some high school students. Another concern raised was the amount of time it takes for students to reach home or after-school care from the school which can be up to 40 minutes from CKES to Copper Ridge. The advice received is that parents should raise any concerns by way of a letter to the Superintendent and Takhini Transport.

17. Secretary - Treasurer’s Report:

Secretary: a yearly school calendar is now available on-line on the CKES website and includes meeting dates and council events.

Financial: Financial Statement – Budget to Actual was presented to council and a copy of bank statement was supplied.

- o Council recommended that \$1000 in budget for landscaping be shown same under actual.
- o Separate bank account recommended by council for all landscaping funds.
- o French program grant funding received and a cheque was issued to CKES.
- o Fundraiser event: Craft Fair & Mosaic Cards – a separate financial statement (prelim.) issued to council. More cards will be sold and waiting for one invoice.
- o T4 information to be sent to D of Ed by January
- o Val to prepare an Agreement for Rainbows program and supply to Wanda Robbins.
- o Additional fundraisers were discussed and it was agreed that there will be a silent auction as part of the Family BBQ fundraiser (June 4/10).
- o Bank account balance = \$15,328.88

18. SUMMARY UPCOMING EVENTS:

DATE	Event	Location & Time	Information &/or Contact
Dec. 17	Christmas Celebration	7:00 pm CKES gym	

19. <u>Next Regular Meeting</u> : Tues. Jan.12 at 7:00 p.m.		
20. <u>Adjourn</u> : 9:15 p.m.		
Distribution List for Approved Minutes:		
Bob Walker, School Council Liaison	School Council Members	CKES School Administration
Penny Prysruk, Superintendent	Father Bleackley, Sacred Heart Church	Jane Downing [upload to CKES website]