

Regular Meeting Minutes

Christ the King Elementary School Council

Wednesday December 5 2012 CKES Staff Room 7:00 p.m.

Present - Ryan Sikkes, Chair; Mark Shumelda, Monica Lauer, Andy Muir, Paula Stoker, Joan Lewis, Sec-Treasurer; and, Marj Hlady, Principal and Gord Miller, Vice-Principal

Also Present - Valerie Royle, DM, Dept of Ed

Agenda Item:

Action:

1. Call to Order– 7:05 pm
2. Opening Prayer
3. Review and Approval of Last Meeting Minutes (November 14 2012)
 - November minutes reviewed and amended (dates of two events)
 - Updates on items arising from previous minutes by Council as follows:

i Weekday Warriors (after-school program)
Ryan contacted Gloria regarding the Weekday Warriors after-school program. She may have further information on the program at a later date. Council will revisit the program in future should more information become available.

Council

ii Banking: Ryan meets with the bank tomorrow to complete any banking requirements on behalf of School Council.

Ryan

iii Recreation & Parks Association of Yukon (RPAY) Grant: Paula and Gord asked for input from staff on possible equipment ideas or other ideas for a RPAY grant. Response from staff was very positive with equipment items such as a Tchoukball set, Orienteering equipment and Kinballs being recommended by Staff. The application for the RPAY grant (up to \$2000) was submitted and Paula is waiting for review and potential approval of the application.

iv Special Project - School Landscaping: Ryan will contact David Black concerning the Evergreen Program and the school landscaping project.

Ryan

Motion to Adopt November Meeting Minutes by the Chair: Motion made by the Chair that the regular meeting minutes for November be approved as amended.

Moved by: Paula Stoker; **Seconded by:** Mark Shumelda. All in favor.

Motion Carried

4. **Adoption of Agenda** - Agenda was reviewed with items added to New Business:
 - Parking on adjacent property (Marj)
 - Council approval for student field trip (Marj)

Motion to Adopt the Minutes: Motion made by the Chair to adopt the amended agenda.

Moved by: Paula S.; **Seconded by:** Monica L. All in favour.

Motion Carried

Agenda Item:

Action:

5. Chair's Report - Ryan provided an update on items arising from the last minutes. No further items to report at this time.

6. Principal's Report -

Marj presented the following report:

- Nov. 16 & 17: Grade 7 Volleyball Tournament
- Nov. 20: Catholic Same Sex Policy
- Nov. 22-23: Student Parent Teacher Conferences
Book Fair
Bake Sale Fundraiser by the Grades 4's & 6's
for Little Footprints, Big Steps (support for children in Haiti)
- Nov. 26: Science Fair
- Nov. 29: School Growth Plan Leadership meeting
- Dec. 4: Posada

Upcoming:

- Dec. 19: Christmas Celebration

Additional Comments:

- Marj wished to note that the School was especially proud of all the students who attended the Regional Science Fair and the School was also very pleased to see several students win prizes.
- Marj will send a copy of the same-sex policy to Council prepared by Bishop Gordon.

Marj

7. Old Business:

a) Update on School Supplies (Paula)

- Paula provided an update and any required follow-up was discussed.
- Feedback received from Staff was all very positive.
- Staff did recommend that better quality pencils be purchased in future as those supplied did not sharpen well. Council will ensure better quality pencils are purchased in future.
- School Supplies for the other Grades was also discussed. Ryan to prepare a survey questionnaire to go home with children to gauge any interest of parents/guardians on the purchase of standard school supplies for other grades a reduced fee (except Grade 7's, as they will be going on to Vanier Secondary High School).

Ryan

b) Christmas Celebration and Lost Tickets (Ryan)

- Afternoon Christmas Celebration – Members do not need to usher during the afternoon Celebration.
- Evening Christmas Celebration – Monica will prepare to take DVD orders at 5:30 p.m. Joan to provide the float to Monica. Available Council members should be at the school by 5:30 pm to take tickets at the door and to usher.
- Council members should wear their member name tag for both Celebrations, if assisting.

Members

Agenda Item:

Action:

- Extra tickets – any extra seating tickets which parents may have are to be returned to the front office. Monica or Paula will use these extra tickets for those who may lose one.

c) Mabel's Labels Fundraiser

Ryan reviewed the website and found that it worked well. He suggested that others try it out as well.

Members

d) School Council Workshop

- A workshop for School Councils will be held on Sat. Dec. 1 in the cafeteria of Vanier Secondary High School from 8:00 am to 4:00 pm.
- Valerie R. indicated that a proposed new School Year calendar will be on the Agenda.

Members

e) Banking

Ryan meeting with the bank tomorrow with Joan to make necessary banking arrangements (i.e. change in signing authority on School Council bank accounts).

Ryan

8. New Business:

a) School Field Trip Policy (Marj)

- Marj indicated that there is a new field trip policy for schools and new forms for different types of student field trips. CKES anticipates that field trips by students will require the simple form only.
- Ryan Sikkes indicated that he will review the new field trip policy for schools and the new forms.
- Marj indicated that students will be going on a field trip and Council approval is needed.

Ryan

b) Parking on Adjacent Property (Marj)

Marj raised a matter concerning the area beside the Grade 4/5 doors that is being used for parking and for drop-off and pick-up of students. The area is private property and not school property. A parent has also raised a concern with driving and parking in this area safely.

Ryan will raise and discuss this matter with Mike Woods.

Ryan

c) Family Movie Night Fundraiser (Paula)

A family movie night fundraiser event was discussed and then scheduled for January 18. Paula to lead.

Monica

d) Tables and Shed

Council discussed submitting an application for the spring in-take for CDF by the Whitehorse Knights. Andy will estimate costs for both items.

Andy

Agenda Item:

Action:

e) Elementary School Determination Study

Valerie Royle indicated that the department reviewed the report prepared by a consultant and the department believes that there is sufficient capacity within the Schools of Whitehorse schools at this time such that a new school is not required at this time.

9. CEAY – Next meeting is Tues. Dec. 11. Monica L. and Mark S. will attend.

10. School Growth Plan (SGP) (Marj)

The next School Growth Plan for the school is being expected to be similar to the last one. The SGP committee will be meeting again the end of January or early February. Marj will forward the next meeting date to Ryan.

Marj

11. Secretary-Treasurer Report – Joan provided the following report:

- o Budget-to Actual Report was provided to Council. Draft budget for 2012-13 only.

Other Items:

- Funding Grant under the School Council Contribution Agreement was received (by automatic deposit from YG Finance dept.)
- Yukon Food For Learning Program funding cheque received and deposited. Council’s request for funding for 2012-13 was approved in full.
- Financial Summary Reports provided to School Council for Craft Fair fundraiser and DVD Sales (to date) and a report on the School Supplies by School Council to date.
- Dept of Ed. forms for honoraria or stipend donated back to School Council or to the School were distributed to members for consideration or use.
- Request for review of the draft budget for pending approval for the 2012-13 school year.

Council

- o Main Bank Account Balance (Nov.13/12): \$ 5, 460.33

(Amount shown based on the on-line bank account only.
Bank Statement not yet been received in the mail.
Joan to inquire with school admin. or the Bank)

- o Special Project Bank Account Balance (School Landscaping Project) (Bank Statement, Nov. 6/12): \$ 13, 428.63

- o Total funds held by School Council \$ 18, 888.96

12. Next Meeting: Wed. Jan. 9 at 7:00 p.m.

13. Adjourn: 8:30 p.m.

Summary of Upcoming Events for CKES School Council:

DATE	Event	Location, Time	Lead or Contact
Dec. 11	CEAY Meeting	Vanier Secondary 7:00 pm	Mark & Monica
Fri. Jan. 18	Family Movie Night	CKES Gym	Paula or any member
	Staff Appreciation Luncheon (PD Day)	CKES Multipurpose Room	Paula & All
Thurs. June 6	Grade 7 Grad Mass	Sacred Heart Church	Paula & All
Fri. May 31	Family BBQ	CKES 5-7 pm	Andy

Approval of Regular Meeting Minutes:

Motion by the Chair: *That the minutes for December 5, 2012 be approved as amended.*

Moved by: Paula Stoker **Seconded by:** Monica Lauer **Date:** Jan. 9/12

Distribution List for Approved Minutes:

School Council Members	Father Bleackley, Sacred Heart Church	Mike Woods, Superintendent
CKES Administration	Bishop Gary Gordon	Jane Downing (YESnet)
Lori Choquette, A/School Council Liaison		