

## CKES School Council

### Meeting Minutes

Thurs., December 8, 2011 7:00 p.m. CKES Staff Room

#### **ATTENDANCE:**

Valerie Royle, Chair

Joan Lewis, Sec/Treas

Paula Stoker, Council Member

Marj Hlady, Principal

Monica Lauer, Council Member

Gord Miller, Vice-Principal

Les Hickey, Council Member

Guests for Parent Information Session – 4 parents

Laura Hureau, Council Member

*Approval of Decembers' Meeting Minutes:*

**Motion:** That the minutes for December 8, 2011 be approved as amended.

**Moved by:** Paula Stoker; **Seconded by:** Monica Lauer. All in favour. **Motion Carried.**

**Date:** Jan. 5/12

#### **Parent Information Session on CKES School Growth Plan**

**Hosted by CKES School Council and School Administration**

7:00 – 8:00 p.m., CKES Multipurpose Room

CKES School Council hosted an information session for parents /guardians on the School Growth Plan. Valerie Royle, Chair gave a presentation on the School Growth Plan. Marj Hlady, Principal and Gordon Miller, Vice-Principal were on hand to answer any questions raised by parents/guardians on the School Growth Plan.

#### **ACTION**

*Regular Meeting of School Council resumed.*

#### **SUBJECT:**

**1. Call to Order – 8:15 p.m.**

**2. Opening Prayer**

**3. Approval of Minutes for Nov.3, 2011**

Minutes were reviewed. No amendments made. Motion made to approve.

**Motion:** That the minutes for November 3, 2011 be approved as presented.

**Moved by:** Paula Stoker; **Seconded by:** Les Hickey. **All in favor.**

**Motion  
Carried**

**4. Agenda – One item added under New Business.**



<p><b>7.2 Family Movie Night Fundraiser</b> - The event was a great success. Council suggested a letter of thanks to GP Distributing Ltd. be sent. Joan to prepare and send a letter.</p>	<p><b>Joan</b></p>
<p><b>8. <u>New Business:</u></b></p> <p><b>8.1 Robert Postma Photography and School Photos (Paula)</b></p> <p>Mr. Postma submitted a sample of his school photos and costs for different packages for possible consideration in future.</p> <p>Council had questions regarding any contract for school photos and whether or not there needed to be a fixed date for when school photos. The sample photos show that the photos were taken outdoors, which means School Photo Day must a clear day (i.e. weather-dependent).</p>	
<ul style="list-style-type: none"> <li>- Marj to investigate whether there is a contract for school photos each year.</li> <li>- Council to suggest to Mr. Postma that he may wish to submit a written proposal for School Photos, pending any information on a school photo contract, if any.</li> </ul>	<p><b>Marj</b></p>
<p><b>8.2 DVD of Christmas Celebration (Fundraiser)</b></p> <p>Orders for DVDs:</p> <ul style="list-style-type: none"> <li>- Orders can be made up to Dec. 15 including the day of the Christmas Celebration (afternoon and evening performances).</li> <li>- Orders for DVDs - Paula &amp; Val will be available during the Matinee. Monica will be available during the evening performance.</li> <li>- Les will make an announcement at the evening performance that the video is being made of the performance.</li> </ul>	
<p><b>8.3 School Councils Leadership Practices Framework</b></p> <p>Council prepared a list of items in response to a question sent to School Councils asking what effective School Councils do. Val will document all responses and will also refer to Council's document titled, CKES School Council - Role, Goals and Guidelines. Council's response will be sent to Lori Choquette.</p>	<p><b>Valerie</b></p>
<p><b>8.4 Mice in the School</b></p> <p>Mice have been seen in the school and the department was contacted by the School. The department has a person assigned to deal with mice and the individual visited the school to conduct an inspection and took steps to eliminate any mice. The matter will be monitored by the School.</p>	
<p><b>9. CEAY</b></p> <p>CEAY is focusing on its' mandate at this time and CEAY expects that this will be more fully defined in the new year.</p>	

**10. School Growth Plan (SGP)**

As part of the SGP, a group of 4 parents and School Council members will work on the SGP including ways to increase parental involvement.

Increasing parental involvement in the School is an area of focus for School Council.

Council has received positive feedback from parents about the School Newsletters and on School Council’s newsletters as well, for example.

**11. Secretary-Treasurer Report:**

Items:

1. Contribution Agreement Funding (grant) for School Council was received.
2. No major expenditures to report in November. Any expenditures and revenue for the recent fundraisers will appear in January’s statement.
3. Business Cards for new School Council member – Laura Hureau provided contact information for business cards issued by School Council to members.

Budget-to-Actual Statement provided to Council:

Main Bank Account Balance (Dec.1/11): \$ 10,048.75

Special Project Bank Account Balance (School Landscaping) (Dec. 1/11): \$ 8,174.46

Total funds held by School Council: \$ 18,223.21

**12. Next Meeting:** Thurs. Jan. 5 7:00 pm Snacks - Laura

**13. Adjournment:** 9:35 p.m.

Laura

**SUMMARY UPCOMING EVENTS FOR CKES SCHOOL COUNCIL:**

DATE	Event	Location, Time	Lead or Contact
Dec. 15	Christmas Celebration (2) - Matinee & Evening Performances  - DVD orders available at both performances	CKES 2:00 & 7:00 pm	Monica L.
Dec. 22	DVD Pickup	CKES 5-9 pm	Monica L.

<p><u>Council Member Lead on Events &amp; Committees:</u></p> <p><i>Bulletin Board – Paula Stoker</i>  <i>Craft Fair - Paula</i>  <i>Staffing Allocation Advisory Committee – Valerie Royle</i>  <i>CEAY (Catholic Education Assoc. of Yukon) – Monica Lauer &amp; Valerie Royle</i>  <i>Yukon Food for Learning Program – Monica Lauer</i>  <i>Christmas Celebration Passes – Monica &amp; Val</i>  <i>Policy Review Committee – Les Hickey</i>  <i>Grade 7 Grad Mass – Val</i>  <i>Staff Appreciation Lunch – Paula Stoker</i>  <i>Fundraiser Event(s) – Paula Stoker</i>  <i>Family BBQ - Joan Lewis &amp; Monica Lauer</i>  <i>CDF – Les, Val, Joan</i></p> <p style="text-align: center;">-----</p>		
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<b>Distribution List for Approved Minutes:</b>		
School Council Members	Father Bleackley, Sacred Heart Church	Mike Woods, Superintendent
CKES Administration	Bishop Gary Gordon	Jane Downing (YESnet)
Lori Choquette, School Council Liaison		