

CKES School Council
Meeting Minutes
 Wednesday, January 5, 2011 7:00 p.m.
 CKES Staff Room

ATTENDANCE

Valerie Royle, Chair, Council Member	Julie Hopkins, Council Member
Paula Stoker, Council Member	Marj Hlady, Principal
Les Hickey, Council Member	Gord Miller, Vice-Principal
Monica Lauer, Council Member	Joan Lewis, Secretary-Treasurer

Approval of Regular Meeting Minutes for January, 2011 for Distribution:

Motion to Approve: Moved by Paula S., seconded by Monica L. that the minutes for the regular school council meeting held January 5, 2011 be approved or approved as amended.

Motion Carried - Date: Feb. 2, 2011

SUBJECT:	ACTION
1. Call to Order - 7:00 p.m.	
2. Opening Prayer	
3. Meeting Minutes for December, 2010 Review of, and one amendment to, the minutes. MOTION: Moved by Paula Stoker, Seconded by Monica Lauer – Minutes of December, 2010 regular school council meeting approved as amended.	Motion Carried
4. Agenda – Items added to Other Business.	
5. Chair’s Report (Valerie Royle) <ul style="list-style-type: none"> • Valerie and Monica attended a CEAY meeting on Dec. 2. CEAY and Joint School Council (3 Catholic School Councils) will be merging and the new organization will be known as CEAY. Mark Connell, Religious Education Coordinator will administer CEAY. • A request was received from a parent to be involved in the School Growth Plan. Council indicated that parents are involved in the SGP process through the School Council and parents and guardians are encouraged and welcome to attend and participate in any school council meeting. <p>Val will reply to the parent on behalf of school council.</p>	Val
6. Principal’s Report: Marj presented the following report: <u>December:</u> <ul style="list-style-type: none"> o Dec. 16: Christmas Celebration <u>Upcoming in January, 2011:</u> <ul style="list-style-type: none"> o Jan. 6: PLC and students at CGC o Jan. 13: PLC and students at CGC o Jan. 18: Celebration of Christian Unity o Jan. 18-27: Read-a-Thon (fundraiser for Whitehorse Food Bank) o Jan. 20: Parent Information Session on Reading Power 	

<ul style="list-style-type: none"> o Jan. 24: Grade 5 Transition o Jan. 27: Grade 5 Reports go home <p>7. Christmas Celebration:</p> <ul style="list-style-type: none"> - Everyone was extremely impressed with the Christmas Celebration and believed it was a huge success. Members congratulated Marj and Gord, and all staff, on such a great performance. Once again, the music and performances by all staff and students were all awesome! Everyone did a phenomenal job. - Turn-out at both the matinee Christmas Celebration and the evening Celebration were both highly attended, with approx. 250 attending the matinee and approx. 350 attending the evening Christmas Celebration. <ul style="list-style-type: none"> - Council members did not hear any concerns or complaints from any attendees regarding the Passes or other matters. All those who attended also had their passes on hand. The afternoon matinee seemed to provide enough seating for all who wish to attend CKES's Christmas Celebration (highly attended each year). - Having to arrange for two Christmas Celebrations has increased the amount of work involved for those involved in its' preparation, particularly for the staff of CKES. <p>8. CD of Christmas Celebration & Possible Fundraiser</p> <p>Gord looked into producing DVDs of the Christmas Celebration.</p> <p>It would cost approximately \$2 per CD and \$5 per DVD and it would take approx. 2 days to make all DVDs.</p> <p>Council would need to do the following:</p> <ul style="list-style-type: none"> - Send Letter from School Council as well as a permission slip home with students explaining the fundraiser and receive permission slips back (Send home in <u>October</u>). - Council would take orders for the DVD and distribute DVDs. - Need to determine a cost to purchase each DVD for the fundraiser and send home order forms. - Arrange for the video and producing the DVDs and distributing. <p>9. Parking at CKES</p> <p>The area beside the Grade 3 / 4 door was plowed by Property Management which has greatly improved the safety in this area. This is greatly appreciated.</p> <p>10. School Handbook</p> <p>The School's Handbook is also to include School Council policies.</p> <p>11. Dispute Resolution Policy for School Council</p> <ul style="list-style-type: none"> - Council discussed communication procedures to address concerns raised by parents or guardians. - Existing policies by the Dept. of Education shown on the website follow a general standard format and include references to certain sections of any legislation or cross-reference other policies, where applicable. - A draft dispute resolution policy will be prepared by Joan for school council review and amendment. <p>- A suggestion was raised that the YTA may wish to review any proposed draft</p>	<p style="text-align: right;">Joan</p> <p style="text-align: right;">Gord</p>
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<p>policy. Gord will look into this.</p>	
<p>12. Policy Reviews Les and Val have reviewed some existing policies with the review of other remaining policies on-going.</p>	<p>Les, Val</p>
<p>13. Staff Appreciation Lunch (Paula) Paula with confirm a date along with Marj and then email Joan the final date (tentative date May 27).</p>	<p>Paula</p>
<p>14. Blueprints Conference This is a recommended conference that is being held in May. Council will find out the actual dates and follow up.</p>	<p>All</p>
<p>15. Bulletin Board (Paula) Paula asked for items for the School Council Bulletin Board. No new items at this time.</p> <p>Council discussed a school council newsletter being sent home in the school newsletter. Council wishes to acknowledge all those parents, guardians, visitors and others who all have made great effort to use the school parking area and the drop off/pick up areas in a safe manner.</p> <p>Another reminder to use the proper areas to park and drop-off/pick-up areas for safety reasons needs to be included.</p> <p>The successful Christmas Celebration could also be mentioned.</p>	
<p>Paula will prepare a newsletter for Marj to insert in the school newsletter to go home.</p>	<p>Paula</p>
<p>16. School Growth Plan Information Sessions for parents and guardians as part of the SGP were discussed. (e.g. Information Session on Reports Cards).</p> <p>An Information Session on 'Reading Power' is taking place at CKES on Jan. 20. Students and teachers will be providing a session on 'Reading Power' in their classrooms over the lunch hour. All parents and guardians are encouraged to attend and to bring their lunch.</p>	
<p>17. Secretary-Treasurer Report:</p> <ul style="list-style-type: none"> ○ <u>Secretary items:</u> Letter from a Yukon MLA to the School Council gauging interest of the school council in the promotion of a ban on energy drinks in schools for health reasons. Council indicated that the school already has an existing policy which does not allow unhealthy drinks in the school such as pop. <p>Val will respond by letter indicating as such.</p>	
<ul style="list-style-type: none"> ○ <u>Budget items:</u> Budget-to-Actual Statements presented to council. 	<p>Val</p>

Main Budget and Bank Account balance (Jan.4/11):

- Main bank account balance: \$ 12 599.09

Special Project (School Landscaping): Budget statement updated for the transfer of proceeds from the Craft Fair fundraiser from main bank account to the Special Project bank account.

- Special Project Bank account balance: \$ 6232.67

Other Items:

- Name cards/business cards – Joan to order name cards/business cards.
- Tables – Joan to provide cost estimate for next meeting.
- Storage Unit for Tables - Joan to provide cost estimate by next meeting.

Joan

18. SUMMARY UPCOMING EVENTS:

DATE	Event	Location	Lead or Contact
Jan.19	Busing Committee Meeting		Julie
Jan. 27	Joint Catholic School Council & CEAY meeting	Holy Family Elem.	Val, Monica
April 27	CEAY Meeting		Val, Monica
Tentative May 27	Staff Appreciation Lunch	CKES	Paula (Lead) and All
June 9	Grade 7 Grad Mass	Sacred Heart Church	Julie, Paula, Val
June 3	Family BBQ	CKES	Joan
2011-12			
Sat. Nov.12/11	Craft Fair Fundraiser	CKES gym 9:30	Paula Stoker

19. Next Meeting & Snacks: Wed. Feb. 2, 2011: 7:00pm
Les to bring the snack.

Les

20. Adjourn: 8:35 p.m.

■ **CKES School Council Member Lead on Committees & Events:**

Staffing Allocation Advisory Committee – Valerie Royle

Policy Review Committee – Les Hickey

Busing Committee – Julie Hopkins

Yukon Food for Learning Program – Julie Hopkins

Joint Catholic School Council & CEAY Meeting – Food – Paula Stoker, Julie Hopkins

Catholic Education Assoc. of Yukon (CEAY) – Monica Lauer, Valerie Royle

Grade 7 Grad Mass – Julie Hopkins (Paula & Val to assist)

Family BBQ - Joan Lewis

Staff Appreciation Lunch – Paula Stoker
Craft Fair Fundraiser Event – Paula Stoker
School Council Website – Joan Lewis
Bulletin Board– Paula Stoker
Christmas Celebration (Passes & other) – Monica & Val (Lead), all council members to assist as necessary

Distribution List for Approved Minutes:

School Council Members	Father Bleackley, Sacred Heart Church	Jane Downing (YESnet)
CKES School Administration	Bishop Gary Gordon	Bob Walker, School Council Liaison
Mike Woods, Superintendent		