

CKES School Council

Meeting Minutes

Wed. Nov. 14, 2012 - CKES Staff Room - 7:00 p.m.

ATTENDANCE:

Ryan Sikkes, Chair	Marj Hlady, Principal
Paula Stoker, Council Member	Gordon Miller, Vice-Principal
Monica Lauer, Council Member	Joan Lewis, Sec.-Treasurer
Andy Muir, Council Member	Guest: David Black, Dept. of Education
Mark Shumelda, Council Member	

Approval of Meeting Minutes:

Motion: That the minutes for November 14/12 be approved as amended.

Moved by: Paula Stoker **Seconded by:** Monica Lauer **Date:** December 5/12 **Motion Carried.**

<u>SUBJECT:</u>	ACTION
1. Call to Order – 7:04 p.m.	
2. Opening Prayer	
<p>3. Introduction of Guest – Ryan welcomed and introduced David Black, Environmental Coordinator of YTG Dept. of Education. David was invited by School Council to the meeting to discuss general landscaping needs of the school and some possible options in working together on the landscaping project. David explained that he has also worked together with the City of Whitehorse on similar projects such as city playgrounds.</p> <p>David explained a program that was available called Evergreen that is sponsored by Toyota and has been used by other schools across Canada for projects such as greening school grounds. The Evergreen program also has grants available. He encouraged Council to find out more about the Evergreen program including any grants that may be available by viewing information and examples of school grounds projects on the Evergreen website at www.evergreen.ca.</p> <p>The Yukon Department of Education became familiar with the program during reconstruction design work for the F.H. Collins High School and their potential landscaping needs. The Evergreen program normally provides assistance to the local landscaping company that would be doing the actual grounds work. David will be reviewing the Evergreen program further and will contact Ryan Sikkes, Chair again to discuss. David will be available to assist the School and School Council as needed.</p> <p>Council thanked David for his presentation. David then departed (7:20 pm).</p> <p>The regular Council meeting resumed.</p>	
<p>4. Review and Approval of Minutes of October 24, 2012</p> <ul style="list-style-type: none"> ◦ Minutes of October meeting were distributed by email prior to the meeting for member review. Minutes were approved in-principle by School Council by email. ◦ Actions completed to date or pending noted as follows: <ul style="list-style-type: none"> - Weekday Warriors (after-school program) – Ryan will contact Gloria next week. - Craft Fair Update – Paula to complete the flyer and prepare receipts for Crafters. 	<p>Ryan Paula</p>

<p>◦ No amendments made to Octobers' minutes.</p> <p>Motion: That the minutes for October 24, 2012 be approved as presented. Moved by: Paula Stoker; Seconded by: Monica Lauer. All in favour.</p> <p>5. Adoption of Agenda Items added: New Business - Upcoming School Council Workshop (AYSCBC – Assoc. of Yukon School Councils, Boards and Committees)</p> <p>6. Chair's Report</p> <ul style="list-style-type: none">- Ryan will arrange for any banking changes.- Paula suggested a letter from Council be given to the bank. Joan to prepare a letter for Ryan's signature on behalf of Council. <p>7. Principal's Report (Marj Hlady):</p> <p><u>In October:</u></p> <ul style="list-style-type: none">• Oct 24: Bible Celebration• Oct 25: Open School began <p><u>In November:</u></p> <ul style="list-style-type: none">• Nov 2: Violin Trio visit• Nov 6: Peace Celebration• Nov 19: Catholic Same Sex Policy Session for Staff• Nov 20:<ul style="list-style-type: none">- Catholic Same Sex Policy Session for Administration, School Council Chairs, counselors and two representatives- Reports go home• Nov 22-23: Parent-Teacher Conferences• Nov 26: Science Fair• Nov 29: ATV and snowmobile safety <p><u>Upcoming in December:</u></p> <ul style="list-style-type: none">• Dec 1: Regional Science Fair• Dec 2: Youth Mass• Dec 4 & 11: Posada• Dec 7: Floor Hockey Tournament <p>8. Old Business:</p> <ul style="list-style-type: none">a) CKES School Council Dispute Resolution Policy – The policy was reviewed. No amendments were proposed or made.b) School Supplies update (Paula) – Paula is reviewing the list of payments for each class. Funds received so far need to be deposited. Comments on school supplies received. Letter from a parent was received by Paula supporting standard set of school supplies for a reduced fee. Gord received good feedback as well from the teachers of Grades 1-3. Council will survey parents/guardians of students of other grades to gauge interest in participating. Senior students' perspective may be sought as well.c) Mabel's Labels (Mark S.) – Council discussed selling Mabel's Labels as a possible	<p>Motion Carried</p> <p>Ryan</p> <p>Joan</p> <p>Council</p>
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<p>fundraiser for the school. Several members have used the labels and found them to be useful and very good quality. Mark provided the following information and raised some additional questions to Council:</p> <ul style="list-style-type: none"> - School Council would receive 20% of any sales received on any order of Mabel's Labels - Shipping was free on any order - Minimum length of a campaign for a fundraiser campaign is 3 months - Mabel's Labels needs a name for the School Council to apply proceeds from sales. School Council recommended the name "CKES School Council" be used for this purpose. (the mailing address for School Council is the school's regular postal address). - Mark will set up the ordering system with Mabel's Labels. - Paula will prepare information about the upcoming School Council fundraiser to insert in the School Council newsletter which will be sent home with students this month. - Parents/guardians also need to be informed of how much was raised through the fundraiser as per the department's policy on fundraising. Paula will include this information in a future newsletter. <p>d) Tickets for CKES Christmas Celebration</p> <ul style="list-style-type: none"> - Seating tickets are made and will be sent by the School with student report cards. The Christmas Celebration will take place on Wed. December 19 at 7:00 p.m. Council members will assist with collecting seating tickets at the door the evening of the celebration. <p>9. New Business:</p> <p>a) RPAY Grant (Paula)</p> <ul style="list-style-type: none"> - Paula explained a RPAY grant (Recreation and Parks Assoc. of Yukon) available to School Councils and outlined some of the items eligible for funding. Suggested items were discussed such as healthy foods or equipment for the school which could be used for after-school programs. - Gord will inquire further with Emily and others to obtain any other suggestions and to follow-up with Paula. Deadline for the RPAY grant application is next week (Friday, Nov. 23). <p>b) School Uniforms</p> <ul style="list-style-type: none"> - School uniforms for students were raised by a past School Council. The potential use of school uniforms for CKES students was raised by a past School Council and Administration. A couple of students over the past year also expressed interest to Administration in having school uniforms. School Council and Administration discussed the pros and cons of school uniforms including personal experience of having school uniforms or having their own children use them. After further discussion, it was agreed that there was no compelling need or reason for CKES students to wear school uniforms at this time. <p>c) Member Leads for Events and Committees:</p> <p>Bulletin Board – Paula Craft Fair - Paula CEAY (Catholic Education Assoc. of Yukon) – Mark and Monica YFFLP (Yukon Food for Learning Program) – Monica Christmas Celebration Passes – Monica and Ryan Grade 7 Grad Mass – Ryan Staff Appreciation Lunch – Paula Family BBQ - Andy</p>	<p>Mark</p> <p>Paula</p> <p>Council</p> <p>Gord Paula</p>
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<p>Tables and Shed – Andy School Landscaping Project – Ryan Mabel’s Label – Mark Movie Night – Monica School Growth Plan - Monica</p> <p>d) Business by Email (Ryan) - Council discussed use of email for School Council communications. School Administration did not have any concerns at this time. All agreed that School Council decisions or actions could be made by way of Email.</p> <p>- The Dept. of Education has requested Email addresses of all School Council members. Ryan will forward member Email addresses to the department.</p> <p>e) School Council Workshop (Ryan) AYSCBC is hosting a workshop for Yukon School Councils in December. The proposed dates of the workshop are December 1 or Dec. 8 and Council was asked to indicate a preference for a date. Since the Regional Science Fair is set for December 1, School Council prefers that the workshop be held on December 8. Ryan will inform AYSCBC on behalf on School Council that Dec. 8 is their preferred date.</p> <p>10. CEAY - Next meeting - December 11. - Mark Shumelda and Monica Lauer volunteered to represent School Council on CEAY.</p> <p>11. School Growth Plan (SGP) - Marj is part of the SGP committee and their next meeting is scheduled for November 28 or 29. A meeting in January is also planned. - They will be discussing the next round of School Growth Plans. Suggestions are also welcome.</p> <p>12. Secretary-Treasurer Report Ryan indicated that Joan is resuming the Sec/Treasurer duties and providing a report. Joan provided an update on Council’s financials and explained for any new members the purpose of the separate bank account for the special project for a School Landscaping fund.</p> <p>A draft budget for the new school year was provided. The draft budget is based on the previous school year’s budget for programs, expenditures and revenue. Council was asked to review for any comments or changes for the next meeting.</p> <p>○ <u>Budget-to-Actual Statement</u> (per Bank Statements, November 2/12):</p> <ul style="list-style-type: none"> - Main Bank Account Balance: \$ 5,460.33 - Special Project Bank Account Balance (School Landscaping Project Fund): \$ 13,428.63 - Total funds held by School Council: \$ 18,888.96 <p>○ <u>Other Items:</u></p> <p>Joan asked Council whether a budget item for CEAY was required. Council indicated that since CEAY now funds the annual Catholic Education conference, a budget item for the</p>	<p>Ryan</p> <p>Ryan</p> <p>Marj</p> <p>Council</p>
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conference is no longer required. Joan will delete this budget item.

School Supplies - Funds received will be deposited by Joan upon receipt by Paula.

Banking - Ryan and Joan to make any necessary new banking arrangements.

13. School Council Budget for 2012-13

Council will review the new school year budget by next meeting.

14. Next Meeting: Wed. Dec. 5 at 7:00 p.m. Snack - Monica

15. Adjourn: 8:35 p.m.

Summary of Upcoming Events for CKES School Council:

DATE	Event	Location, Time	Lead or Contact
Sat. Nov. 10	Craft Fair	CKES Gym 9:30 am	Paula Stoker
Wed. Dec. 5	School Council Meeting	CKES Staff Room 7:00 pm	School Council members
Tues. Dec. 11	CEAY Meeting	Vanier Secondary 7:00 pm	Mark Shumelda and Monica Lauer

Distribution List for Approved Minutes:

School Council Members	Father Bleackley, Sacred Heart Church	Mike Woods, Superintendent
CKES Administration	Bishop Gary Gordon	Jane Downing (YESnet)
Lori Choquette, School Council Liaison		