

CKES School Council

Meeting Minutes

Wed. October 24, 2012 - CKES Staff Room - 7:00 p.m.

ATTENDANCE:

| | |
|------------------------------|-------------------------------|
| Ryan Sikkes, Chair | Mark Shumelda, Council Member |
| Paula Stoker, Council Member | Marj Hlady, Principal |
| Monica Lauer, Council Member | Gordon Miller, Vice-Principal |
| Andy Muir, Council Member | Vacant: Secretary/Treasurer |

Approval of Meeting Minutes:

Motion: That the minutes for October 24, 2012 be approved as amended.

Moved by: Paula Stoker **Seconded by:** Monica Lauer **Motion Carried.** **Date:** Nov.14/12

| <u>SUBJECT:</u> | ACTION |
|---|-----------------------|
| 1. Call to Order – 7:05 p.m. | Motion Carried |
| 2. Opening Prayer | |
| <p>3. Approval of Minutes for September 5, 2012 Minutes of the meeting held in September were reviewed and amended. Motion: That the minutes for September 2012 be approved as amended. Moved by: Paula Stoker; Seconded by: Monica Lauer. All in favour.</p> | |
| <p>4. Adoption of Agenda – items added</p> <ul style="list-style-type: none"> ○ Old Business: School Supplies / Tables & Shed ○ New Business: Weekday Warriors / School Bus & Possible CGC stop / School Uniforms / Mabel’s Labels Fundraiser ○ Sec.Treasurer’s Report: Signing Authority | |
| <p>5. Chair’s Report: There was no report at this time.</p> <p>6. Principal’s Report (Marj Hlady):</p> <p><u>September/October to date:</u></p> <ul style="list-style-type: none"> ● Sept 27: Terry Fox Run ● Oct 2: Thanksgiving Celebration and Canada Games Centre visit / PLC ● Oct 3-4: School Photos ● Oct 9: Canada Games Centre Visit / PLC ● Oct 17: IEP Reviews ● Oct 18-19: Administrative Conference re: “Verbal Judo” <p><u>Upcoming at CKES:</u></p> <ul style="list-style-type: none"> ● Oct 25: Bible Celebration ● Oct 29: Open School begins ● Nov 20: Report Cards go home ● Nov 22-23: Parent-Teacher Conferences | |
| 7. Old Business: | |

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|--|---|
| <p>i) <u>Tables & Shed</u> Paula provided background information on this project to new Council members. It was confirmed that the next deadline for CDF grant applications is January 15. Ryan will contact obtain pricing information for tables/shed as previously collected by Joan Lewis and Val Royle.</p> | <p>Ryan</p> |
| <p>ii) <u>Landscaping Project</u> - Paula provided some history with respect to the development of this project. Ryan will contact David Black (Dept. of Ed.) to determine his availability to attend a future Council meeting. This item to be brought forward to next Council meeting.</p> | <p>Ryan</p> |
| <p>iii) <u>Dispute Resolution Policy</u> The draft policy had been reviewed by staff and passed by the previous Council through e-mail. However, the new Council wished to review the policy and bring forward any concerns/comments it may have at the next meeting.</p> | <p>All</p> |
| <p>iv) <u>School Supplies</u> Paula will review the record of payments collected for school supplies to date and contact parents who have not yet paid. Cheques received so far need to be cashed soon.</p> | <p>Paula</p> |
| <p>General discussion also took place regarding whether to provide school supplies to all Grades (1-7) in future. Marj will add this item to the next staff meeting to obtain feedback from Grade 1-3 teachers and report back to Council. Item tabled to November meeting for further discussion.</p> | <p>Marj</p> |
| <p>8. New Business:</p> | |
| <p>i) <u>November Events:</u></p> | |
| <p>a. <u>Craft Fair - November 10, 2012:</u> Paula sought volunteers to assist with various tasks to be completed for the fair including:</p> <ul style="list-style-type: none"> i. Advertising – Hanging up Craft Fair posters around the city. ii. Table Pickup / Dropoff – Andy/Ryan available for pickup Friday Nov 9. Ryan to contact vehicle rental companies to determine cost of truck rental or possible donation of its use by company in exchange for business advertising at the Craft Fair. iii. Crafter Receipts / Table Signs – Monica iv. Day of Event – Monica to contact Joan regarding tablecloths and cash float. Council members will also assist on day of event at front table. | <p>All</p> <p>Andy / Ryan</p> <p>Monica</p> <p>Monica/All</p> |
| <p>b. <u>Filipino Supper:</u> Council had considered holding a Filipino Supper fundraiser night on Monday, Nov. 12, given that tables would still be located in the school from the Craft Fair on Saturday. Paula had asked several Filipino parents about their availability/interest in this fundraiser. However, given the busyness of that weekend, Council agreed that it would be best to consider another date for this event. Paula will contact the Filipino parents to postpone the event for now.</p> | <p>Paula</p> |
| <p>ii) <u>Christmas Celebration</u></p> | |
| <p>a. Tickets – Celebration will be held on December 19. Monica to prepare evening concert tickets by mid-November for insertion into student report card envelopes.</p> | <p>Monica</p> |
| <p>b. DVD Recording of Concert – Gord Miller to contact Electic Video Productions to determine their availability to record the Christmas celebration and provide DVD copies to CKES to sell as a fundraiser. Monica to prepare DVD order form</p> | <p>Monica</p> |

for insertion into student report card envelopes.

iii) Weekday Warriors – Council discussed proposal by a school parent to have CKES host the “Weekday Warrior” after school care program run by the Boys & Girls Club of Whitehorse. It is currently available at 3 other schools in the city. It was determined, however, that CKES does not have the operational capacity to hold such a program after school hours. Ryan will contact the Principal at Selkirk Elementary to see if their school might be available to do this program.

Ryan

iv) School Bus & Possible CGC Stop – Andy noted that a number of parents have asked whether a school bus could make a stop at the Canada Games Centre after school each day, as several students who attend after school care there must walk from Valleyview to CGC each day. Andy and Ryan will discuss further and Ryan will contact the Department as needed.

Andy/Ryan

v) School Uniforms - Deferred to next meeting.

vi) Mabel’s Labels Fundraiser – Suggestion made by Mark to use “Mabel’s Labels” as possible Council fundraiser. Mark to research and provide information to Council at the next meeting.

Mark

9. Catholic Education Association of Yukon (CEAY):

Mark Shumelda and Monica Lauer will be CKES School Council representatives on the CEAY Executive.

10. School Growth Plan

The CKES School Growth Plan for 2012/13 has been prepared. The goal this year will be for students to improve their writing skills. Ryan will send out the document to Council for review and discussion at the next meeting.

Ryan/All

11. Secretary-Treasurer’s Report:

i) **Bank Statement** - Current bank balance is \$5,460.32.

ii) **Signing Authority - Motion: To change the signing authority for the CKES School Council bank account to Ryan Sikkes and Paula Stoker. Moved by: Andy Muir. Seconded by: Paula Stoker. All in favour.**

Motion Carried

12. Next Meeting: Wednesday November 14, 2012 at 7:00 pm. Snack - Mark

13. Adjournment: 8:54 p.m.

Summary Upcoming Events for CKES School Council:

| DATE | Event | Location, Time | Lead or Contact |
|--------------|------------|-----------------------|-----------------|
| Sat. Nov. 10 | Craft Fair | CKES Gym 9:30 a.m. | Paula Stoker |

Distribution List for Approved Minutes:

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| School Council Members | Father Bleackley, Sacred Heart Church | Mike Woods, Superintendent |
| CKES Administration | Bishop Gary Gordon | Jane Downing (YESnet) |
| Lori Choquette, School Council Liaison | | |